

BEST PRACTICE - TUTORING

When professional educators offer their services for compensation, they should do so in a way that is fair, transparent, and that avoids even the appearance of a conflict of interest or other impropriety. Here are some best practices about providing private lessons or tutoring:

- Make every effort not to provide tutoring or lessons for payment to your own students, or to any student that you oversee or whose grades or evaluations you influence.
- Determine if payment is allowable in your situation. If so, be sure to obtain written approval from your Board of Education, your school principal, or other designee as appropriate.
- Adhere to all other school/school system policies, guidelines, and procedures regarding interactions with students outside the classroom setting and payment for services.
- Whenever required or advisable, obtain written permission for any use of school facilities to tutor students for profit, including classrooms, locker rooms, field of play, band rooms, etc.
- Follow best practices about any meeting with students outside the classroom setting.